



## Eastern Maine Healthcare Systems Application for Financial Assistance

This form serves as your application for financial assistance at the above-listed hospitals of Eastern Maine Healthcare Systems (EMHS). In order to manage your care more effectively, if this single application is approved you will be eligible for assistance at each of these EMHS hospitals. Your completed application will be shared among these hospitals only as permitted or required by law.

PATIENT/APPLICANT		EMPLOYMENT INFORMATION				NOT EMPLOYED?	
NAME:		EMPLOYER NAME:				LAST DATE WORKED:	
SSN:	DOB:	HIRE DATE:				PLEASE EXPLAIN:	
CELL/HOME PHONE:		JOB TITLE:					
ADDRESS:		PHONE:					
		ADDRESS:					
MARITAL STATUS:						(Office Use) MR#:	
SIGNIFICANT OTHER/CO-APPLICANT		EMPLOYMENT INFORMATION				NOT EMPLOYED?	
NAME:		EMPLOYER NAME:				LAST DATE WORKED:	
SSN:	DOB:	HIRE DATE:				PLEASE EXPLAIN:	
CELL/HOME PHONE:		JOB TITLE:					
ADDRESS:		PHONE:					
		ADDRESS:					
MARITAL STATUS:						(Office Use) MR#:	
DEPENDANTS IN HOUSEHOLD		RELATIONSHIP	DATE OF BIRTH	√ IF LIVING IN HOUSE	√ IF CLAIMED ON TAXES	INSURANCE	Office Use) MR#

<b>GROSS HOUSEHOLD MONTHLY INCOME</b>	<b>APPLICANT</b>	<b>CO-APPLICANT</b>		<b>APPLICANT</b>	<b>CO-APPLICANT</b>
WAGES & SALARIES			MILITARY / PENSION		
DIVIDENDS / INTEREST / RENTAL INC.			UNEMPLOYMENT BENEFITS		
SHORT/LONG TERM DISABILITY			ALIMONY / CHILD SUPPORT		
BUSINESS/SELF-EMPLOYMENT			TANF OR GENERAL ASSISTANCE		
SOCIAL SECURITY INCOME/RETIREMENT			STIPENDS (COACHING, PASTORS ETC)		
SOCIAL SECURITY DISABILITY (SSDI)			LETTER OF SUPPORT / AID FROM FAMILY OR FRIENDS		
WORKERS COMPENSATION			OTHER INCOME:		
			<b>TOTAL:</b>	<b>\$</b>	<b>\$</b>
<b>SIGNATURES:</b>					
PATIENT/APPLICANT		DATE	CO-APPLICANT		DATE

Content collected on the lower portion of this application is not used as part of the Financial Assistance Application Process. It is used to determine eligibility for other sources of payment.

<b>HOUSEHOLD ASSETS</b>		<b>MONTHLY EXPENSES/LIABILITIES</b>	<b>MONTHLY PAYMENTS</b>	<b>BALANCE DUE</b>	
CASH		RENT/MORTGAGE PAYMENT			
CHECKING ACCOUNT		OTHER MORTGAGE PAYMENT			
SAVINGS ACCOUNT		PERSONAL OR STUDENT LOANS			
LIFE INSURANCE VALUE		CHARGE ACCOUNTS			
ANNUITIES BALANCE		PRESCRIPTIONS, MEDICAL BILLS			
STOCKS & BONDS VALUE		UTILITIES, PHONE, CABLE			
PROPERTY-YEARS OWNED		GROCERIES			
VEHICLES (YEAR/MAKE)		OTHER EXPENSES:			
OTHER VEHICLES VALUE		<b>TOTAL:</b>	<b>\$</b>	<b>\$</b>	
BUSINESS EQUIP VALUE		<b>INSURANCE INFORMATION</b>			
OTHER ASSETS:		HAS ANYONE IN THE HOUSEHOLD APPLIED FOR MAINECARE IN THE PAST 3 MONTHS? _____			
<b>TOTAL:</b>	<b>\$</b>	IF YES: ATTACH COPY OF DETERMINATION LETTER			
		DOES ANYONE IN THE HOUSEHOLD HAVE INSURANCE? _____			
		IF YES: ATTACH COPY OF CARD(S)			
<b>SIGNATURES:</b>					
PATIENT/APPLICANT		DATE	CO-APPLICANT		DATE

***FreeCare is the last resort and liability settlements must be resolved prior to FreeCare consideration.***

# Financial Application Instructions and Worksheet

Thank you for requesting an application for Financial Assistance at Eastern Maine Healthcare Systems (EMHS). There are a few things we must have before a determination can be made. Your application must be complete, with all members of your household included. **Proof of income** for all household members must also be provided. **You may be required to apply for MaineCare** or other third party sponsorship. You must be a Maine resident to qualify; non-residents will be considered for emergent and urgent care only. **Complete the worksheet below to find out what we need from you.**

√ ALL THAT APPLY TO ALL MEMBERS OF YOUR HOUSEHOLD

IF ANYONE IS...	√ BOX	YOU MUST PROVIDE COPIES OF:
Earning Wages from an Employer		Most recent paystubs or pay detail report from each job showing last 13 weeks or last 12 months of gross income.
Rental Income		Last 13 weeks or last 12 months Profit and Loss statement.
Self Employed		Last 13 weeks or last 12 months Profit and Loss statement.
Unemployed Receiving Unemployment Benefits		Weekly Claims report showing last 13 weeks gross income. To request letter, call 1-800-593-7660 or go to <a href="https://gateway.maine.gov/dol/webinq/">https://gateway.maine.gov/dol/webinq/</a> .
Receiving Workers Compensation Benefits		Workers Compensation benefits or award letter showing the last 13 weeks or last 12 months gross income.
Receiving Short/Long term Disability Benefits		Benefits or Award Letter showing the last 13 weeks gross income. (confirmation letter if pending disability)
Receiving Social Security or Disability Income (SSI/SSDI)		Current year award letter. You can request a copy of your benefit letter by calling 877-405-1448.
Has a checking or savings account		The last 13 weeks bank statements
Retired and receiving retirement benefits		Benefit letter or statement (if 401K, IRA, etc...) showing last 13 weeks gross income.
Receiving TANF or General Assistance payments		Determination letter from the Department of Health and Human Services (DHHS).
Not working, but friends or family are assisting you		Provide a letter explaining the support you are receiving, signed by the person providing the support.

*Please provide copies of income statements as noted above, originals will not be returned.*

AND IF ANYONE IS...	√ BOX	YOU MUST:
Under 21		<p><b>Apply for MaineCare.</b> Contact your local Department of Health and Human Services (DHHS) at 1-800-442-6003 or visit <a href="https://www1.maine.gov/benefits/account/login.html">https://www1.maine.gov/benefits/account/login.html</a>.</p> <p>Note: If you have recently applied with DHHS please notify us and forward along a copy of the determination letter once received.</p> <p><i>*If DHHS denies you for over income, you may still be eligible under a deductible ('spenddown').</i></p>
65 or older		
Currently pregnant or children in home		
Disabled or blind		
Unable to work for 12 months due to a medical condition		

If you fail to provide the requested information your application will be delayed or denied. Your application must be also be signed and dated.



**If you have questions about the application process, please call the telephone number listed on your bill.**